

La Union Watershed District

Special Meeting Notice

Thursday, January 15, 2026 @ 6pm

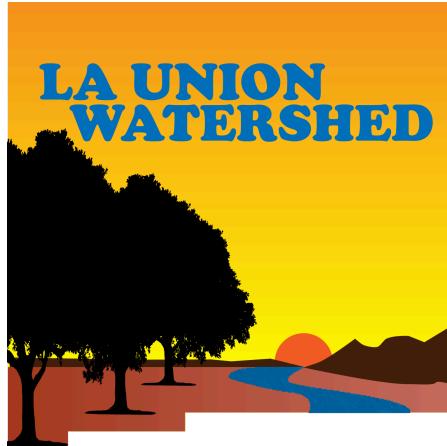
at

Our Lady of Refuge Hall

**1320 Mercantil Ave.
La Union, NM 88021**

Following the conclusion of the Special Meeting, the board members will convene in a work session with the Doña Ana Soil and Water Conservation District Board.

The meeting agenda will be available 72 hours prior to the meeting on the LUWSD website www.launionwatersheddistrict.org or by calling (915) 525-0544.



La Union Watershed District
325 La Union St.
La Union, New Mexico 88021
Draft
Minutes for December 4, 2025
Regular Meeting

1. Call to order by Maryann Galindo at 6:09pm
2. Roll Call: Maryann Galindo present, Elsa Mendoza present, Irma Lazarin present, Veronica Villalobos present, Jose Anaya present
Guests: Yvette L., Mario Telles, Cathi B., Jennifer K., Mr. Peres
3. Approval of Agenda: Motion to approve agenda as presented made by Elsa , Seconded by Jose. All members present were in agreement.
4. Approval of Minutes:.. Motion to approve regular meeting minutes for November 2025 made by Jose, Seconded by Elsa. All members present were in agreement.
5. Public Input:
 - a. Jorge:
 - i. The pump at the park is up and running. We'll shut it off whenever the temps drop so nothing freezes or gets damaged.
 - ii. People can now subscribe on the website to get Watershed news and updates sent straight to them.
 - iii. Promotional items are ready — stickers, kids' brochures, and newsletters — and everything is ready to be handed out.
 - b. Yvette:
 - i. Luminarias for Christmas Eve are now available to order. The cost is \$3 per luminaria and the deadline to order is December 19th.
6. Conflict of Interest: NA
7. Directors Report:
 - i. Veronica: Attended the DFA Infrastructure Conference and shared that there's funding available for both the Town and the Watershed. Additional information was provided via email/text.
 - ii. Maryann: John Gwyne is retiring, with his last day on December 9th. Michael Garza will be stepping in next, and he's already up to speed on everything happening in La Union.

8. DASWCD: DASWCD will be hosting a holiday party at their office on Friday, December 12th, and LUWSD board members are invited to attend with a plus one. The DASWCD supervisors will also be taking action on vacancies for both the DASWCD Board and the LUWSD Board. Several applications and letters of interest have been received for the LUWSD positions. DASWCD will send a notice to all applicants so they can join the meeting in case the supervisors have any questions for them during the appointment process. For the next LUWSD meeting, Veronica will be the only seated board member, and she will open the meeting. Once new positions are appointed, the newly selected chairperson will take over the meeting. DASWCD will hold a joint workshop with LUWSD immediately following the January meeting. Another tree planting event is planned for February, and DASWCD will also coordinate with the townsites to schedule an additional tree planting sometime in 2026. DASWCD has submitted a proposal to the Interstate Stream Commission for FY27/28, which includes work related to cover crops, soil health, and rain-tracking efforts. The Lower Rio Grande Alliance is exploring additional options and projects in case EBID does not release any water, ensuring there are alternative strategies in place for the region.
9. Finance Report: November 2025 financial report was presented. Motion to approve amended November 2025, Invoice to approve Jorge Garcia's Admin services, OLOR invoice, DAC Utilities and Water bill utility made by Elsa, Seconded by Irma. All members present were in agreement.

10. Updates:

- a. Dam signs
 - i. Mr. Lopez never replied. Vero followed up, but there's still no response. Vero will keep following up with Mr. Lopez.
- b. Audit
 - i. The audit came back good with no major issues noted. The full report was shared with all board members for review. Everything is in order, and there are no follow-up actions needed at this time unless the board wants to discuss any specific sections at a future meeting.
- c. Insurance
 - i. Brown & Brown Insurance is active and fully paid for. Coverage is current with no outstanding issues, and everything is in place for the year. No further action is needed unless the board wants to review the policy details or discuss any upcoming renewal timelines.
- d. Sign
 - i. The new sign will include the office name, slogan, address, website, and a QR code in the corner so people can easily access information online. Design details will be finalized before printing.

11. Pending Business: NA

12. New Business:

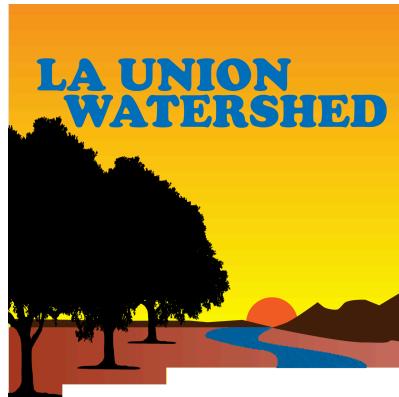
- a. OMA Resolution

- i. A motion to approve the OMA Resolution was made by Elsa and seconded by Veronica. All members present were in agreement. The resolution will be recorded as **#2026-12-4**.
- b. ICIP
 - i. ICIP information was provided and shared with the board. Everyone was updated on the current status and upcoming items tied to the plan, and the board can review the details as needed.
- c. Purchase of Tractor Attachment
 - i. The board discussed purchasing a tractor attachment. Price is \$3,299.00 and the Townsite is willing to pay half. LUWSD will check to make sure that choosing a non-brand-name option will not void the existing warranty. There are grants available to fund this purchase and purchases of other equipment for the tractor. Additional details will be reviewed before making a final decision. A motion to table the item was made by Irma and seconded by Jose. The vote was recorded as follows: Irma – yay, Jose – yay, Maryann – yay, Elsa – nay, Veronica – nay.
- d. Mileage Policy
 - i. The board reviewed the Mileage Policy and noted a few updates that need to be made before approval. The first bullet under Exceptions will be reworded to reflect Watershed-specific distance. Eligibility will be clarified to show that mileage reimbursement is available to both board members and staff. LUWSD will also check the current IRS mileage rate to make sure the policy matches the most recent guidelines. A motion to table the item for the next meeting was made by Irma and seconded by Jose, and all members present were in agreement.

13. Discussion:

- a. Mr. Peres:
 - i. Shared that La Mesa Fire Department is closed until after the holidays.
 - ii. Mr. Peres suggested sending a follow-up to the commissioners regarding the sidewalk project. This will help clarify the current status and keep the board updated on any progress or next steps.
- b.

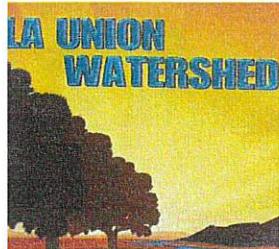
14. Adjournment: Meeting adjourned at 8:05pm
Next meeting: TBD



La Union Watershed District
325 La Union St.
La Union, New Mexico 88021

Special Meeting - January 15, 2025

- 1. Call Meeting to Order**
- 2. Oaths of Office for New Directors**
- 3. Election of Officers: Chair, Treasurer, Secretary, Members at Large**
- 4. Ballot for terms of Service**
- 5. Introductions**
- 6. Approval of Agenda**
- 7. Approval of Minutes**
- 8. Public Input/Presentation**
- 9. Conflict of Interest**
- 10. Directors Report**
- 11. DASWCD**
- 12. Financials**
- 13. Updates**
 - a. Dam Signs
 - b. Mileage Policy/Reimbursement
 - c. Insurance
 - d. Sign
- 14. Pending Business**
- 15. New Business**
 - a. 2026 Action Plan (Goals)
 - b. Review of 2026 Budget
 - c. FY26 Q2 Quarterly Report
- 16. Discussion**
- 17. Adjournment - Worksession with DASWCD - Next meeting: February 5, 2026**



La Union Watershed District

325 La Union Street
Anthony, NM 88021
915-474-6924
vvillalobos@launionwatersheddistrict.org

FINANCIAL REPORT

December 2025

Balance Forward December 1, 2025 **\$ 115,281.89**

Income

Dona Ana County Mil-Levy Tax **5,288.21**

Total Income: **\$ 5,288.21**

Expenses

Google*G Suite – Internet	\$ 53.68
Intuit QuickBooks	41.18
CK 234 Admin. Services Jorge Garcia	212.55
CK 232 Our Lady of Refuge – Mtg space lease	70.00
Ck 235 La Union MDS & WA – utilities	35.24
CK 237 Dona Ana County – Business license	35.00
Ck 238 LC Bulletin	93.65
Dona Ana County – Sewer	97.39
Dona Ana County – payment fee	3.17
El Paso Electric Co.	109.14
El Paso Electric Co.	109.00
Total Expenses:	\$ 860.00

Balance Forward as of 12/31/25 **\$ 119,710.10**

Savings Balance: No Activity **18.00**

Total Balance **\$ 119,728.10**



El Paso: 915.562.1172 | FirstLightFCU.org
Las Cruces: 575.526.4401 | Toll-Free: 800.351.1670

ABA Transit/Routing # 312080941
Improve Lives. Achieve Dreams.

LA UNION WATER SHED DISTRICT
325 LA UNION AVE
ANTHONY NM 88021-8769

Member Account Statement
Account Number: 9755274
Statement Date: 12/31/2025
Page: 1 of 4



ACCOUNT SUMMARY

Shares/ Savings	\$18.00	Certificates & IRA	
Checking	\$119,710.10	Loans	
Money Market			

**Important Notice for 2026 Fee
Changes. Please review inserts or
links below:**
Consumer Accounts: bit.ly/FLFCU
Business Accounts:
bit.ly/BusinessFLFCU
**Notice of Annual Meeting &
Nominations for Board of Directors
2026. Review bios & nomination by
petition information: bit.ly/Bios2026**

SHARE SAVINGS

Date	Transaction Description	Debits	Credits	Balance
0001 SHARE - PRIMARY BUSINESS SHARE ACCOUNT				
YTD Dividend: \$0.00				
	Balance Forward on 12/01/2025			\$18.00
	Ending Balance as of 12/31/2025			\$18.00

CHECKING

Date	Transaction Description	Debits	Credits	Balance
0080 SHARE - BUSINESS EXPRESS				
Rewards Program: Business Rewards				
	Balance Forward on 12/01/2025			\$115,281.89



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Member Account Statement

Account Number: 9755274

Statement Date: 12/31/2025

Page: 3 of 4

Date	Transaction Description	Debits	Credits	Balance
12/02/2025	Withdrawal ACH EL PASO ELECTRIC CO: EL PASO ELECTRIC Entry Class Code: PPD ACH Trace Number: 091000015886139	-109.14		115,172.75
12/02/2025	Recurring Withdrawal Debit Card Google GSUITE launionw 650-2530000 CA	-53.68		115,119.07
12/05/2025	Withdrawal Bill Payment #000011259461 5756477200 DONA ANA COUNTY LAS CRUCES NM	-97.39		115,021.68
12/07/2025	Withdrawal Debit Card ICI*FEEDONAANACNTY 866-342-9266 MA	-3.17		115,018.51
12/08/2025	Draft 234 Tracer 991000480	-212.55		114,805.96
12/08/2025	Draft 235 Tracer 991000837	-35.24		114,770.72
12/09/2025	Draft 232 Tracer 992001604	-70.00		114,700.72
12/12/2025	Draft 237 Tracer 995001149	-35.00		114,665.72
12/22/2025	Draft 238 Tracer 991000560	-93.65		114,572.07
12/22/2025	Deposit ACH DONA ANA COUNTY CO: DONA ANA COUNTY Entry Class Code: CCD ACH Trace Number: 091000013219331		5,288.21	119,860.28
12/23/2025	Withdrawal ACH INTUIT * CO: INTUIT * Entry Class Code: CCD ACH Trace Number: 021000027032446	-41.18		119,819.10
12/29/2025	Withdrawal ACH EL PASO ELECTRIC CO: EL PASO ELECTRIC Entry Class Code: PPD ACH Trace Number: 091000015181730	-109.00		119,710.10
Ending Balance as of 12/31/2025				\$119,710.10

11 Other Debits for: \$860.00

1 Other Credits for: \$5,288.21

CHECKS CLEARED AT A GLANCE

Check#	Date	Amount	Check#	Date	Amount
232	12/09/2025	70.00	237*	12/12/2025	35.00
234*	12/08/2025	212.55	238	12/22/2025	93.65
235	12/08/2025	35.24			

*Indicates a break in check sequence.

5 Checks Cleared: \$446.44

ATM / CHECKCARD ACTIVITY AT A GLANCE

Date	Amount	Date	Amount	Date	Amount
Withdrawal					
12/02/2025	53.68	12/05/2025	97.39	12/07/2025	3.17

3 ATM / DEBIT Withdrawals: \$154.24



Doña Ana County

Office of the County Treasurer

LA UNION WATERSHED DISTRICT
Attn: Mary Ann Galindo or Irma Lazarin A/R

Remittance Amount: \$5,288.21 ACH Number: _____

Collections Date: November, 2025 Distribution Date: 23-Dec-2025

This monthly report gives a Flood Levy amount, collected by the Doña Ana County Treasurer, that applies to the above Revenue Recipient, and the Reappraisal Administrative Fees, deducted prior to distribution of said collections.

Total Distribution	\$	5,341.63
Less 1% Administrative Fee	-	53.42
Total Remitted	\$	5,288.21

Doña Ana County Treasurer
Or Chief Deputy Treasurer

DEPARTMENT OF FINANCE AND ADMINISTRATION
 LOCAL GOVERNMENT DIVISION
 BUDGET AND FINANCE BUREAU

SPECIAL DISTRICT FINANCIAL QUARTERLY REPORT FORM

STATE FISCAL YEAR: FY25/26

Special District: La Union Watershed District
 Quarter Ending: Q2

MAKE SURE TO ADD DISTRICT NAME, THE FISCAL YEAR (EX: APRIL 1, 2025 TO JUNE 30, 2026), AND THE QUARTER ENDING DATE (MARCH 2019)
 THIS WILL AUTOPOPULATE THE REST OF THE SPREADSHEET SO IT WON'T NEED TO BE ADDED TO THE OTHER SHEETS

QUARTERLY YEAR TO DATE TRANSACTIONS PER BOOKS

FUND TITLE	FUND NUMBER	UNAUDITED BEGINNING CASH BALANCE ON JULY 1	INVESTMENTS, CDS LGIP, BONDS, SAVINGS	REVENUES YEAR TO DATE	NET TRANSFERS (GRAND TOTAL = 0)	EXPENDITURES YEAR TO DATE	BOOK BALANCE END OF PERIOD	ADD OUTSTANDING CHECKS	LESS DEPOSITS IN TRANSIT	ADJUSTMENTS	ADJUSTED BALANCE END OF PERIOD	BALANCE PER BANK STATEMENTS	DIFFERENCE, MUST EQUAL ZERO
GENERAL FUND - Operating (GF) - MAINT	101	<u>122,540</u>	-	6,587	-	9,399	119,728	-	-	-	119,728	119,728	-
INTERGOVERNMENTAL GRANTS	218	-	-	-	-	-	-	-	-	-	-	-	-
OTHER	299	-	-	-	-	-	-	-	-	-	-	-	-
DEBT SERVICE	400	-	-	-	-	-	-	-	-	-	-	-	-
GRAND TOTAL		\$ 122,540	\$ -	\$ 6,587	\$ -	\$ 9,399	\$ 119,728	\$ -	\$ -	\$ -	\$ 119,728	\$ 119,728	\$ -

THE TWO COLUMNS ABOVE THIS BOX ARE UNLOCKED. ENTER BEGINNING CASH AND INVESTMENTS FROM THE ORIGINALLY APPROVED BUDGET

ALL COLUMNS ABOVE THIS BOX ARE LOCKED. ENTER DATA INTO REVENUES AND EXPENDITURES TABS SEE BELOW

THIS SECTION IS UNLOCKED AND THESE ITEMS CAN BE ADDED TO HAVE YOUR ENDING BOOK BALANCE TO TIE TO YOUR BANK BALANCE

THE ADJUST BALANCE END MUST MATCH YOUR BALANCE PER BANK STATEMENT AND THE DIFFERENCE HAS TO BE ZERO(0) ANYTHING ELSE WON'T BE ACCEPTED

SPECIAL DISTRICT: La Union Watershed District

Quarter Ending: Q2

THE REVENUE LINE ITEMS CAN BE FILLED OUT IN COLUMN TO IDENTIFY THE REVENUE, EACH QUARTER CAN BE ADDED INDIVIDUALLY FOR THE REVENUES IN THAT QUARTER. THE YEAR TO DATE WILL AUTOMATICALLY ADD ALL THE QUARTERS TOGETHER. THE YEAR TODATE PERCENT WILL AUTOMATICALLY ED.

**PLEASE SEE
EXAMPLE IN ROW
9. PLEASE DELETE
SECTIONS TO
WORK WITH YOUR**

ADD ORIGINALLY APPROVED BUDGETED REVENUES INTO THIS SECTION, THIS SHOULD STAY THE SAME THROUGH THE BUDGET AND ONLY CHANGED WITH A BAR

SPECIAL DISTRICT: La Union Watershed District

Quarter Ending: Q2

THE EXPENDITURES LINE ITEMS CAN BE FILLED OUT IN COLUMN, EACH QUARTER CAN BE ADDED INDIVIDUALLY FOR THE EXPENSES IN THAT QUARTER. THE YEAR TO DATE WILL AUTOMATICALLY ADD ALL THE QUARTERS TOGETHER. THE YEAR TOTATE PERCENT WILL TELL YOU IF A BAR MIGHT BE NEEDED, ANYTHING THAT GOES OVER THE APPROVED BUDGET THEN A BAR WILL BE NEEDED TO AVOID AUDIT FINDINGS.

----- FINAL
APPROVED
BUDGET AMOUNTS
ARE ENTERED
INTO COLUMN H
ON THE
APPROPRIATE
IE

**PLEASE SEE ROW 9
ALL INFORMATION
IN SECTION 9
SHOULD BE
DELETED AND
YOUR OWN
INFORMATION
SHOULD BE ADDED**

ADD ORIGINALLY APPROVED BUDGETED EXPENDITURES INTO THIS SECTION, THIS SHOULD STAY THE SAME THROUGH THE BUDGET AND ONLY CHANGED WITH A BAR

SPECIAL DISTRICT: La Union Watershed District

Quarter Ending: Q2

DEBT SERVICE						
SPECIAL DISTRICT: La Union Watershed District			Fund Number: 400 Quarter Ending: Q2			
(A) NAME AND TYPE	(B) DATE OF ISSUE	(C) ORIGINAL FACE AMOUNT OF ISSUE	(D) OUTSTANDING PRINCIPAL AMOUNT (Unpaid)	(E) COUPON RATE OF INTEREST	(F) PRINCIPAL DUE	(G) INTEREST DUE
Bond 1	2/20/2002	-	-	0.0%	-	-
	0/00/0000	-	-	0.0%	-	-
	0/00/0000	-	-	0.0%	-	-
	0/00/0000	-	-	0.0%	-	-
	0/00/0000	-	-	0.0%	-	-
	0/00/0000	-	-	0.0%	-	-
	0/00/0000	-	-	0.0%	-	-
	0/00/0000	-	-	0.0%	-	-
TOTAL			-	TOTAL PRINCIPAL & INTEREST PAID	-	-

INSTRUCTIONS - SCHEDULE OF BONDS AND LONG TERM LOANS

Column (A): Describe the Purpose of the DEBT along with its NAME AND TYPE.

TOTAL PRINCIPAL & INTEREST PAID

Column (B): Enter the Date of Issue.

Column (C): Enter the Original Amount of the Issue.

Column (D): Enter Unpaid Principal Balance for Fiscal Year.

Column (F): Enter Principal Amount To Be Paid, during Fiscal Year.

Column (G): Enter Interest Amount To Be Paid, during Fiscal Year.

PLEASE SEE EXAMPLE IN
ROW 13, INFORMATION IN
ROW 13 SHOULD BE DELETED
AND YOUR INFORMATION
SHOULD BE INPUTED

**PLEASE FILL OUT ALL INFORMATION ON THIS SHEET FOR
ALL BONDS AND LONG TERM LOANS**

ANYTHING ADDED ON THIS PAGE IS FOR
TRACKING PURPOSES ONLY AND WILL
NEEDED TO BE REPORTED ON THE
EXPENDITURES PAGE

Profit and Loss
La Union Watershed District
 July 1-December 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
Mil Levy	6,587.20
Total for Income	\$6,587.20
Gross Profit	\$6,587.20
Expenses	
Advertising & Marketing	482.20
Building Rental	420.00
Contract Work	1,472.45
Electricity	913.43
Equipment & Machinery	183.69
Fees	65.88
Insurance	2,605.00
Office Expense	97.50
Professional Contract Work	1,887.75
Software	558.08
Water & Sewer	713.06
Total for Expenses	\$9,399.04
Net Operating Income	-\$2,811.84
Net Other Income	
Net Income	-\$2,811.84

Balance Sheet
La Union Watershed District
As of December 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
BUSINESS EXPRESS (0080) - 1	119,710.10
PRIMARY BUSINESS SHARE ACCOUNT (0001) - 1	18.00
Total for Bank Accounts	\$119,728.10
Total for Current Assets	\$119,728.10
Total for Assets	\$119,728.10
Liabilities and Equity	
Liabilities	
Total for Liabilities	
Equity	
Opening Balance Equity	193,051.42
Retained Earnings	-70,511.48
Net Income	-2,811.84
Total for Equity	\$119,728.10
Total for Liabilities and Equity	\$119,728.10