

La Union Watershed District

Regular Meeting Notice

Thursday, February 5, 2026 @ 6pm

at

Our Lady of Refuge Hall

1320 Mercantil Ave.

La Union, NM 88021

Join Zoom Meeting

<https://us02web.zoom.us/j/83233006640?pwd=2ap7TIDBdNcN6vDRQNIPywRrwrBdhe.1>

Meeting ID: 832 3300 6640

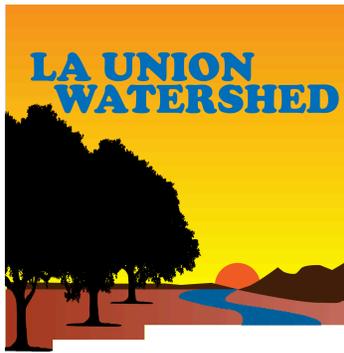
Passcode: 960712

One tap mobile

+16699006833,,83233006640#,,,,*960712# US (San Jose)

+17193594580,,83233006640#,,,,*960712# US

The meeting agenda will be available 72 hours prior to the meeting on the LUWSD website www.launionwatersheddistrict.org or by calling (915) 525-0544.



La Union Watershed District
325 La Union St.
La Union, New Mexico 88021
Draft
Minutes for January 15, 2025
Special Meeting

1. Call to order by Maryann Galindo at 6:03pm
2. Public Input:
 - a. Ray Lara: Legislator Lara has been in discussions regarding the House bill introduced by Representative Armstrong, which allowed Soil and Water Conservation Districts to appoint Watershed board members. He noted that if a tax is involved, appointed board members should be residents of the district area. The bill currently has a constitutional issue, and he is working with Representative Dow to revise the language to ensure it is constitutional and clarifies that appointed Watershed board members must be residents of the district. The Governor is placing this item on the call, and it will be discussed. Legislator Lara will continue working on the bill language and will keep the Board updated. Legislator Lara also shared that Senator Cervantes requested his assistance in studying agricultural water rights. The concern is that anyone can currently outbid the state for water rights, and this issue needs further review. He will continue to monitor the topic and provide updates as more information becomes available. He also provided an update on the Strategic Water Supply Fund, noting ongoing discussions and activity related to the program. He will continue monitoring developments and will keep the Board informed as additional information becomes available.
 - b. Jorge G.: The first phase of the community center restoration project will begin next week. Please help spread the word to keep the area clear during construction.
3. Oaths of Office for New Directors
 - a. Irma Lazarin
 - b. Jose Anaya
 - c. Maryann Galindo
 - d. Mario Tellez
4. Election of Officers
 - **Chair**
 - Maryann Galindo was nominated for Chair. The nomination was accepted. A motion to elect Maryann as Chair by acclamation was made by Maryann and seconded by Mario. All members present were in favor.
 - **Treasurer**

- Veronica Villalobos was nominated for Treasurer. The nomination was accepted. A motion to elect Veronica as Treasurer by acclamation was made by Irma and seconded by Jose. All members present were in favor.
 - **Secretary**
 - Irma Lazarin was nominated for Secretary. The nomination was accepted. A motion to elect Irma as Secretary was made by Veronica and seconded by Jose. All members present were in favor.
 - **Members at Large**
 - Jose Anaya
 - Mario Telles
5. Ballot for terms of Service
 - a. **Chair:** Maryann Galindo — 2-year term
 - b. **Treasurer:** Veronica Villalobos — 2 years remaining
 - c. **Secretary:** Irma Lazarin — 4-year term
 - d. **Member at Large:** Jose Anaya — 4-year term
 - e. **Member at Large:** Mario Tellez — 2-year term
 6. Introductions
Guests: Cathi B., Jennifer K. Ray Lara, Katie Kruthaupt
 7. Approval of Agenda: Public Input was moved to Item 2. A motion to approve the agenda as amended made by Jose and seconded by Veronica. All members present were in agreement.
 8. Approval of Minutes: On Updates, wording was updated to reflect that the audit came back with no issues. A motion to approve the regular meeting minutes as amended for December 2025 was made by Irma and seconded by Veronica. All members present were in agreement
 9. Conflict of Interest: NA
 10. Directors Report:
 - a.
 11. DASWCD: The NeighborWoods program continues to progress well. The next tree-planting event is scheduled for February, and the City of Alamogordo has reached out after one of their schools expressed interest in participating in the program. DASWCD is exploring a collaborative tree-planting event with the County, paired with a pet chip/vaccination clinic. The goal is to integrate community, health, and wellness efforts while also increasing awareness of DASWCD, especially as the District prepares for a Mil Levy initiative. In November, DASWCD will place a Mil Levy of 0.25 on the ballot. Revenue generated would help sustain the NeighborWoods program and provide cost-share funding for Healthy Soil initiatives. DASWCD will work with Trust Lands on polling, research, and other measures to support the Mil Levy effort. The District also plans to partner with a marketing firm for door-to-door outreach to raise public awareness. The District received the Seed for Success program and is in the process of identifying two growers for participation. Additionally, DASWCD will be submitting an application for the District Opportunity Grant.

12. Finance Report: November 2025 financial report was presented. Motion to approve amended December 2025, Invoice to approve Jorge Garcia's Admin services, OLOR invoice, DAC Utilities and Water bill utility made by Irma, Seconded by Jose. All members present were in agreement.

- a. **Jennifer:** Discussed the Mil Levy and suggested increasing the budget to generate additional supported revenue for expenses.
- b. **Ray Lara:** Recommended creating an investment fund to generate income through options such as money markets, CDs, and similar instruments.

13. Updates:

- a. **Dam Signs:** Meeting with Mr. Lopez is scheduled for next week.
- b. **Mileage Policy/Reimbursement:** Tabled until the next meeting.
- c. **Insurance:** Confirmed paid.
- d. **Sign:** To be given to Vero once it is ready for pickup.

14. Pending Business: NA

15. New Business:

- a. 2026 Action Plan (Goals)
 - i. FY25/26 Goals were presented:
 - Get more community involvement. Educate and have more outreach.
 - Get involved in community programs. Ex; Tree planting workshops with Cruces Creatives
 - Learn how to record and monitor surface water readings in dams.
 - Develop emergency response plan
 - Office improvements:
 - Solar Panels
 - Slots for fence
 - Security System
 - Furniture
 - Cement barriers
 - Sidewalks
 - Contract Staff for office
 - ii. Discussion included adding a project for the leased land area near Paloma and Visnaga. The Board will develop a project plan for this area.
- b. Mid Year Review of 2026 Budget
 - i. Move \$500 from Other Capital Purchases to Advertising. Motion made by Jose, seconded by Irma. All members present were in agreement.
 - ii. Move Gas funds to Subscriptions. Motion made by Irma, seconded by Veronica. All members present were in agreement.

c. FY26 Q2 Report

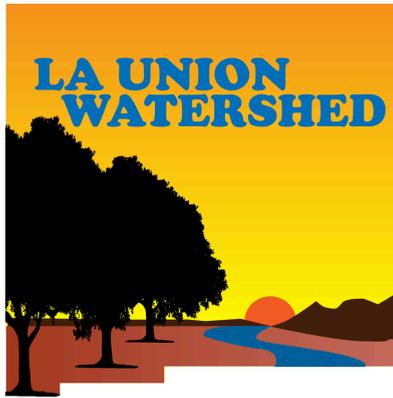
- i. FY26 Q2 Report was presented. A motion to approve the FY26 Q2 Report was made by Jose and seconded by Veronica. All members present were in agreement.

16. Discussion:

- a. Jorge will set up an LUWSD email account for Mr. Tellez.

17. Adjournment: Meeting adjourned at 7:47pm

Next meeting: February 5th



La Union Watershed District
325 La Union St.
La Union, New Mexico 88021

Regular Meeting - February 5, 2025

- 1. Call Meeting to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
- 5. Public Input/Presentation**
- 6. Conflict of Interest**
- 7. Directors Report**
- 8. DASWCD**
- 9. Financials**
- 10. Updates**
 - a. Dam Signs
 - b. Sign
- 11. Pending Business**
 - a. Mileage Policy/Reimbursement
- 12. New Business**
 - a. March dates for DASWCD Workshop
 - b. A & E Engineer
- 13. Discussion**
- 14. Adjournment - Next Meeting: March 5, 2026**



La Union Watershed District

325 La Union Street
Anthony, NM 88021
915-474-6924
vvillalobos@launionwatersheddistrict.org

FINANCIAL REPORT

January 2026

Balance Forward December 31, 2025 **\$ 119,710.10**

Income

Dona Ana County Mil-Levy Tax 9,814.68

Total Income: \$ 9,814.68

Expenses

Google*G Suite – Internet \$ 66.45

Intuit QuickBooks 41.18

CK 240 Admin. Services Jorge Garcia 115.39

Ck 241 La Union MDS & WA – utilities 35.24

Ck 239 Nationwide Ins. Co. 200.00

Dona Ana County – Sewer 199.78

Dona Ana County – payment fee 6.49

El Paso Electric Co. 121.59

Amazon – BOD name tag plates 36.18

Total Expenses: \$ 822.30

Balance Forward as of 01/31/26 \$ 128,702.48

Savings Balance: No Activity 18.00

Total Balance \$ 128,720.48



El Paso: 915.562.1172 | FirstLightFCU.org
 Las Cruces: 575.526.4401 | Toll-Free: 800.351.1670

ABA Transit/Routing # 312080941
Improve Lives. Achieve Dreams.

Member Account Statement

Account Number: 9755274

Statement Date: 01/31/2026

Page: 1 of 4

LA UNION WATER SHED DISTRICT
 325 LA UNION AVE
 ANTHONY NM 88021-8769



ACCOUNT SUMMARY

Shares/ Savings	\$18.00	Certificates & IRA	
Checking	\$128,702.48	Loans	
Money Market			

REFINANCE NOW.

Bring us your Auto Loan and we'll
Beat your Rate by 1.00% APR,
 plus get **\$200* Cash Back!**
**Visit FirstLightFCU.org for more
 details.*

SHARE SAVINGS

Date	Transaction Description	Debits	Credits	Balance
0001 SHARE - PRIMARY BUSINESS SHARE ACCOUNT				
YTD Dividend: \$0.00				
	Balance Forward on 01/01/2026			\$18.00
	Ending Balance as of 01/31/2026			\$18.00

CHECKING

Date	Transaction Description	Debits	Credits	Balance
0080 SHARE - BUSINESS EXPRESS				
Rewards Program: Business Rewards				
	Balance Forward on 01/01/2026			\$119,710.10



El Paso: 915.562.1172 | FirstLightFCU.org
 Las Cruces: 575.526.4401 | Toll-Free: 800.351.1670

ABA Transit/Routing # 312080941
 Improve Lives. Achieve Dreams.

Member Account Statement

Account Number: 9755274

Statement Date: 01/31/2026

Page: 3 of 4

Date	Transaction Description	Debits	Credits	Balance
01/02/2026	Recurring Withdrawal Debit Card Google Workspace launi 650-2530000 CA	-66.45		119,643.65
01/07/2026	Draft 239 Tracer 993001934	-200.00		119,443.65
01/16/2026	Withdrawal Bill Payment #000012201642 5756477200 DONA ANA COUNTY LAS CRUCES NM	-199.78		119,243.87
01/18/2026	Withdrawal Debit Card ICI*FEEDONAANACNTY 866-342-9266 MA	-6.49		119,237.38
01/18/2026	Withdrawal Debit Card AMAZON MKTPL*6P3ZP5M03 Amzn.com/bill WA	-36.18		119,201.20
01/20/2026	Draft 240 Tracer 992000621	-115.39		119,085.81
01/20/2026	Draft 241 Tracer 992000950	-35.24		119,050.57
01/23/2026	Deposit ACH DONA ANA COUNTY CO: DONA ANA COUNTY Entry Class Code: CCD ACH Trace Number: 091000011354988		9,814.68	128,865.25
01/23/2026	Recurring Withdrawal Debit Card INTUIT *QBooks Online CL.INTUIT.COM CA	-41.18		128,824.07
01/30/2026	Withdrawal ACH EL PASO ELECTRIC CO: EL PASO ELECTRIC Entry Class Code: PPD ACH Trace Number: 091000010408379	-121.59		128,702.48
Ending Balance as of 01/31/2026				\$128,702.48

9 Other Debits for: \$822.30

1 Other Credits for: \$9,814.68

CHECKS CLEARED AT A GLANCE

Check#	Date	Amount	Check#	Date	Amount
239	01/07/2026	200.00	241	01/20/2026	35.24
240	01/20/2026	115.39			

*Indicates a break in check sequence.

3 Checks Cleared: \$350.63

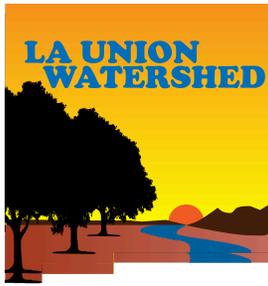
ATM / CHECKCARD ACTIVITY AT A GLANCE

Date	Amount	Date	Amount	Date	Amount
Withdrawal					
01/02/2026	66.45	01/18/2026	6.49	01/23/2026	41.18
01/16/2026	199.78	01/18/2026	36.18		

5 ATM / DEBIT Withdrawals: \$350.08

SUMMARY OF CHECK FEES

	Total For This Period	Total Year-To-Date
Total Courtesy Pay Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



LUWSD Mileage Reimbursement Policy

Purpose

The purpose of this policy is to establish consistent guidelines for reimbursing mileage expenses incurred by board members while conducting official business on behalf of the La Union Watershed District (LUWSD).

Eligibility

- Reimbursement is available to individuals who use their personal vehicles for approved LUWSD business, including but not limited to attending, site visits, trainings, and community events.

Rate of Reimbursement

- Mileage will be reimbursed at the current IRS standard mileage rate in effect at the time of travel.
- The rate will be updated annually to reflect IRS adjustments.

Documentation

- Individuals requesting reimbursement must submit a Mileage Reimbursement Form that includes:
 - Date(s) of travel
 - Purpose of travel
 - Starting point and destination
 - Total miles driven.

Approval and Payment

- Completed forms will be reviewed by the LUWSD board of directors.
- Approved reimbursements will be issued once approved by the LUWSD board of directors.

Exceptions

- Mileage for routine commuting to and from regular LUWSD board meetings is not eligible for reimbursement.