La Union Watershed District

Regular Meeting Notice

Thursday, August 6 2026 @ 6pm

at

Our Lady of Refuge Hall

1320 Mercantil Ave.
La Union, NM 88021

To join the video meeting, click this link: https://meet.google.com/mso-mjdy-gti
Otherwise, to join by phone, dial +1 304-621-9646 and enter this PIN: 475 557 874#
To view more phone numbers, click this link: https://tel.meet/mso-mjdy-gti?hs=5

The meeting agenda will be available 72 hours prior to the meeting on the LUWSD website www.launionwatersheddistrict.org or by calling (915) 525-0544.

La Union Watershed District
325 La Union St.
La Union, New Mexico 88021
Draft
Minutes for July 7, 2026
Regular Meeting

1. Call to order by Maryann Galindo at 6:10pm

2. Roll Call: Maryann Galindo present, Irma Lazarin present, Veronica Villalobos present, Mario Tellez present, Jose Anaya absent
Guests: Pablo, Mr. Perez, Jennifer K., Katie K.

3. Approval of Agenda: Motion to approve agenda made by Veronica, Seconded by Irma. All members present were in agreement.

4. Approval of Minutes: Fix date to June 4th. Motion to approve regular meeting minutes as amended for June 2026 made by Irma, Seconded by Veronica. All members present were in agreement.

5. Public Input/Presentation:
    a. Yvette - Yvette shared that the church will hold a 4:00 PM mass and is preparing for a craft fair and a back-to-school blessing. She also noted that the annual golf tournament will take place on September 26 at Anthony Country Club, and organizers are seeking sponsors.

6. Conflict of Interest: -

7. Directors Report:
    a. Mario Telles - Mario stated that he is willing to assist with securing the attachment needed for the tractor and will help as needed.

8. DASWCD: DASWCD reported that it has received a three-year, $900,000 task agreement and is finalizing the budget. The funding will support expanded noxious weed treatments and watershed restoration work aligned with phase two of the rangeland plan. The district recently completed work with BLM and will be conducting road workshops for the county road department. DASWCD also participated in the recent soil and water conservation meeting. The DASWCD mill levy will be moving to its next stage by doing educational outreach and do more marketing, all before the next elections in

November.

9. Finance Report: May 2026 & June 2026 financial reports were presented. , Invoice to approve Jorge Garcia's Admin service and OLOR invoice made by Veronica, Seconded by Irma. All members present were in agreement.

10. Updates: -

11. Pending Business:
    a. Review Policies
        i. The board discussed the need to create an Inventory Policy, a Use of Computers and Equipment Policy, and a Safety Policy with corresponding procedures. A motion to work on these policies through a workshop was made by Irma and seconded by Veronica, and all members present were in agreement.

    b. Office furniture
        i. The office furniture needs and noted that the doors in the building will need to be widened to accommodate ADA compliance. Irma has begun compiling the inventory list and is continuing to work on it.

    c. Tractor & attachement
        i. The board discussed the tractor and its attachment, and Martin is willing to build the drag and complete the necessary welding for the attachment. It was also noted that Martin, Jose, and Raymundo are approved and eligible to operate the tractor. A motion to place the item on the table was made by Veronica and seconded by Irma, with all members in agreement.

    d. Outside lighting of office
        i. Maryann provided an update on the outside office lighting, noting that after speaking with the engineer, the proposed plan includes four lights in the front, three in the back, and one at each entrance. She also presented a print of the layout for the boards review.

    e. LUWSD goals
        i. The board reviewed the LUWSD goals and agreed to continue working through them. Short-term goals have already been initiated, and the board will keep evaluating and addressing all goals as progress continues.

    f. Newsletter - Issue 2
        i. Tabled for next meeting.

12. New Business:
    a. 4th QR FY26 & Resolution
        i. The board reviewed the 4th Quarter FY26 report and the accompanying resolution. A motion to approve was made by Veronica and seconded by

Irma. It was noted that the engineer reimbursement will be recorded as a donation, and the El Paso Electric payment will be listed as a contribution, with Maryann forwarding the necessary paperwork. The board agreed to leave $200 in place and divide the remaining funds among the three designated categories. The item was tabled to the next meeting in case any changes come up.

b. FY27 Final budget & resolution
    i. The board reviewed the FY27 Final Budget and the accompanying resolution. A motion to approve the resolution with the final budget was made by Veronica and seconded by Irma, and all members present were in agreement.

c. Microsoft 365
    i. The board reviewed the request for a Microsoft 365 license. A motion to approve one license was made by Veronica and seconded by Irma, and all members present were in agreement.

13. Discussion:
    a. Veronica asked for clarification regarding Mario's situation and whether the board should contact the Attorney General for further guidance. Mario may need to reach out to DASWCD for clarification.

14. Adjournment: Meeting adjourned at 8:00pm
    Next meeting: August 6, 2026

La Union Watershed District
325 La Union St.
La Union, New Mexico 88021
(915) 479-5404

Regular Meeting - August 6, 2026

1. **Call Meeting to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Approval of Minutes**
5. **Public Input/Presentation**
6. **Conflict of Interest**
7. **Directors Report**
8. **DASWCD**
9. **Financials**
10. **Updates**
11. **Pending Business**
    a. Tractor & attachment
    b. Newsletter - Issue 2
12. **New Business**
    a. On call engineer
    b. MOU for use of tractor
    c. QR
    d. Inventory Policy
    e. Goal - Emergency response plan
13. **Discussion**
14. **Adjournment - Next Meeting: September 3 , 2026**

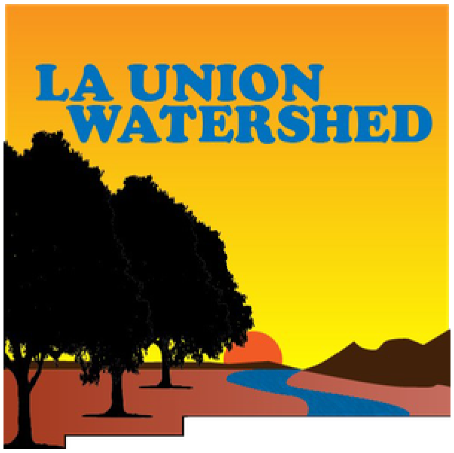
La Union Watershed District

325 La Union Street
Anthony, NM 88021
915-474-6924
vvillalobos@launionwatersheddistrict.org

FINANCIAL REPORT

July 2026

Balance Forward June 30, 2026		**$ 132,045.86**
Income		
Dona Ana County Mil-Levy Tax		567.14
	Total Income:	**$ 567.14**
Expenses		
Google*G Suite – Internet		$ 62.62
Intuit QuickBooks		41.18
CK 260 La Union MDS & WA		74.00
CK 261 Our Lady Of Refuge – Mtg room lease		100.00
El Paso Electric Co.		149.27
El Paso Electric Co.		130.12
Harland Clark – Checks		35.34
	Total Expenses:	**$ 592.53**
Balance Forward as of 07/31/26		**$ 132,020.47**
Savings Balance: No Activity		**18.00**
	Total Balance	**$ 132,038.47**



LA UNION WATERSHED DISTRICT NEWSLETTER

UPCOMING EVENTS

Regular Monthly Meetings

📅 Every First Thursday of the Month
🕕 6:00 PM
📍 Our Lady of Refuge Hall
1320 Mercantil Ave.

Visit us at: launionwatersheddistrict.org for more information, upcoming meetings, agendas, and community updates.

GET INVOLVED!

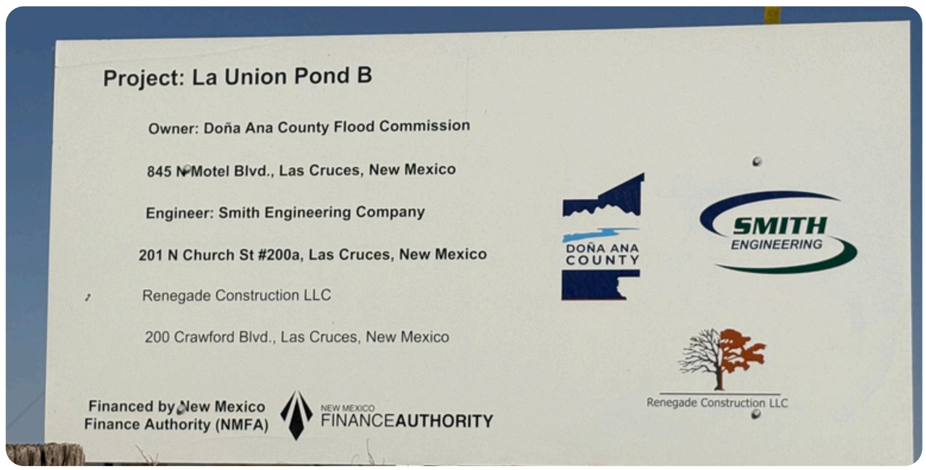
Join us at upcoming meetings, share feedback, or volunteer with LUWSD. Every voice helps strengthen our efforts!

COMMUNITY CORNER

Did You Know?

Healthy watershed infrastructure helps:

- Reduce flooding
- Protect roads and homes
- Improve drainage
- Support agriculture
- Improve water quality
- Protect local wildlife habitat



Update on La Union Stormwater Projects

Dona Ana County officials say three major stormwater projects in La Union are finally nearing completion, nearly five years after severe flooding damaged the community. The improvements include La Union Pond A, Pond B, and the Mendez Pond, all designed to capture stormwater, remove debris, and release water safely to reduce the chance of future flooding.

County engineer Michael Garza reported that Pond B is essentially finished, and Pond A should be ready by the end of May—just in time for monsoon season. The ponds were planned after the 2021 flooding, when several dams failed and sent water rushing through the area.

The third project, Mendez Pond, has taken longer due to delays tied to federal funding. Although FEMA agreed to fully fund the project, the approval process took more than a year. Garza said the county has invested about $8.5 million in La Union's flood-control improvements overall. The county hopes to finish Mendez Pond by September, though that could shift depending on monsoon-season impacts.

Supporting Education Throughout La Union

Education continues to be one of the La Union Watershed District's core priorities. This spring, District representatives participated in Career Day at La Union Elementary School, where students had the opportunity to learn about the important role watersheds play in protecting our community and natural resources.

Students were introduced to careers related to conservation, engineering, environmental science, and water management while learning how the Watershed District works to reduce flooding, maintain local infrastructure, and protect the environment. The event also included educational materials and promotional items to help spark curiosity about the many ways science and public service contribute to the well-being of our community.

The success of Career Day reinforced the District's commitment to educating young people about the importance of watershed management. During subsequent Board meetings, members discussed expanding educational outreach beyond elementary schools by developing programs and presentations for middle and high school students, increasing communication with local organizations, and providing additional opportunities for the community to learn about flood prevention, conservation, and emergency preparedness.

Today's students are tomorrow's leaders. By teaching them about watersheds and conservation, we're helping build a stronger and more resilient La Union community.

Building Improvements Continue at the Watershed District

The La Union Watershed District continues making progress on improvements to its office and surrounding property. Recent discussions have focused on enhancing the facility with exterior lighting, office furnishings, and other upgrades to better serve the community.

The Board is currently exploring lighting options to improve safety around the property, including solar-powered solutions, and has requested recommendations from A&E Engineering before moving forward. These improvements reflect the District's ongoing commitment to maintaining a safe and welcoming facility for residents.

Emergency Planning Remains a Priority

The La Union Watershed District continues updating its Emergency Strategic Plan to help strengthen community preparedness and improve response during emergencies. Recent recommendations focus on:

- Clearer emergency leadership roles
- Stronger communication procedures
- Improved evacuation planning
- Expanded local resource inventories
- Additional training and emergency exercises

These updates will help ensure the District is better prepared to respond to emergencies and protect the La Union community.

DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION
BUDGET AND FINANCE BUREAU

SPECIAL DISTRICT FINANCIAL QUARTERLY REPORT FORM

MAKE SURE TO ADD DISTRICT NAME, THE FISCAL YEAR (EX JULY 1st, 2018- JUNE 30th 2019); AND THE QUARTER ENDING DATE MARCH 2019) THIS WILL AUTOPOPULATE THE REST OF THE SPREAD SHEET SO IT WONT NEED TO BE ADDED TO THE OTHER SHEETS

Special District: La Union Watershed District
Quarter Ending: Q4

STATE FISCAL YEAR: FY25/26

QUARTERLY YEAR TO DATE TRANSACTIONS PER BOOKS

FUND TITLE	FUND NUMBER	UNAUDITED BEGINNING CASH BALANCE ON JULY 1	INVESTMENTS, CDs LGIP, BONDS, SAVINGS	REVENUES YEAR TO DATE	NET TRANSFERS (GRAND TOTAL = 0)	EXPENDITURES YEAR TO DATE	BOOK BALANCE END OF PERIOD	ADD OUTSTANDING CHECKS	LESS DEPOSITS IN TRANSIT	ADJUSTMENTS	ADJUSTED BALANCE END OF PERIOD	BALANCE PER BANK STATEMENTS	DIFFERENCE, MUST EQUAL ZERO
GENERAL FUND - Operating (GF) - MAINT	101	122,540	-	25,578	-	26,019	122,099	-	-		122,099	122,099	-
INTERGOVERNMENTAL GRANTS	218	-	-		-		-	-	-		-		-
OTHER	299	-	-	9,965	-	-	9,965		-		9,965	9,965	-
DEBT SERVICE	400		-	-	-	-	-	-	-	-	-	-	-
GRAND TOTAL		**$ 122,540**	**$ -**	**$ 35,543**	**$ -**	**$ 26,019**	**$ 132,064**	**$ -**	**$ -**	**$ -**	**$ 132,064**	**$ 132,064**	**$ -**

THE TWO COLUMNS ABOVE THIS BOX ARE UNLOCKED. ENTER BEGINNING CASH AND INVESTMENTS FROM THE ORIGINALLY APPROVED BUDGET

ALL COLUMNS ABOVE THIS BOX ARE LOCKED. ENTER DATA INTO REVENUES AND EXPENDITURES TABS SEE BELOW

THIS SECTION IS UNLOCKED AND THESE ITEMS CAN BE ADDED TO HAVE YOUR ENDING BOOK BALANCE TO TIE TO YOUR BANK BALANCE

THE ADJUST BALANCE END MUST MATCH YOUR BALANCE PER BANK STATEMENT AND THE DIFFERENCE HAS TO BE ZERO(0) ANYTHING ELSE WONT BE ACCEPTED

SPECIAL DISTRICT: La Union Watershed District **Quarter Ending:** Q4

REVENUES	July-September FIRST QUARTER	August-December SECOND QUARTER	January - March THIRD QUARTER	April - June FOURTH QUARTER	YEAR TO DATE	APPROVED BUDGET	YEAR TO DATE % OF BUDGET
General Fund 101 (enter items below)							
MIL LEVY	486	6,101	12,223	6,767	25,578	24,000	107%
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
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	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL GENERAL FUND REVENUES	$ 486	$ 6,101	$ 12,223	$ 6,767	$ 25,578	$ 24,000	107%
Other Financing Sources: Transfers In	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Total Transfers	$ -	$ -	$ -	$ -	$ -	$ -	-
Intergovernmental Grants 218 (enter items below)							
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL INTERGOV. GRANT REVENUES	$ -	$ -	$ -	$ -	-	$ -	-
Other Financing Sources: Transfers In	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Total Transfers	$ -	$ -	$ -	$ -	$ -	$ -	-
Reimbursements/Miscellaneous							
South Central Government	-	-	-	9,575	9,575	-	-
El Paso Electric	-	-	-	390	390	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OTHER REVENUES	$ -	$ -	$ -	$ 9,965	$ 9,965	$ -	-
Other Financing Sources: Transfers In	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Total Transfers	$ -	$ -	$ -	$ -	$ -	$ -	-
Debt Service 400							
General Obligation Bonds	-	-	-	-	-	-	-
General Obligation - (Property tax)	-	-	-	-	-	-	-
Investment Income		-	-	-	-	-	-
Other - Misc.	-	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-
Revenue Bonds - GRT	-	-		-	-	-	-
Investment Income	-	-	-	-	-	-	-
Revenue Bonds - Other	-	-	-	-	-	-	-
Miscellaneous(NMFA, BOF, etc.)	-	-	-	-	-	-	-
	-	-	-		-	-	-
	-	-		-	-	-	-
TOTAL DEBT SERVICE REVENUES	$ -	$ -	$ -	$ -	$ -	$ -	-
Other Financing Sources: Transfers In	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Total Transfers	$ -	$ -	$ -	$ -	$ -	$ -	-
GRAND TOTAL REVENUES	$ 486	$ 6,101	$ 12,223	$ 16,732	$ 35,543	$ 24,000	148%

THE REVENUE LINE ITEMS CAN BE FILLED OUT IN COLUMN TO IDENTIFY THE REVENUE, EACH QUARTER CAN BE ADDED INDIVIDUALLY FOR THE REVENUES IN THAT QUARTER. THE YEAR TO DATE WILL AUTOMATICALLY ADD ALL THE QUARTERS TOGETHER. THE YEAR TODATE PERCENT WILL AUTOMATICALLY ED.

PLEASE SEE EXAMPLE IN ROW 9. PLEASE DELETE SECTIONS TO WORK WITH YOUR

ADD ORIGINALLY APPROVED BUDGETED REVENUES INTO THIS SECTION, THIS SHOULD STAY THE SAME THROUGH THE BUDGET AND ONLY CHANGED WITH A BAR

SPECIAL DISTRICT: La Union Watershed District   Quarter Ending: Q4

EXPENDITURES	July-September FIRST QUARTER	August-December SECOND QUARTER	January - March THIRD QUARTER	April - June FOURTH QUARTER	YEAR TO DATE	APPROVED BUDGET	YEAR TO DATE % OF BUDGET
General Fund 101 (enter items below)							
PERSONNEL SERVICES (SALARIES & BENEFITS)	-	-		-	-	250	0.00%
TRANSPORTATION COSTS	-	-	-	-	-	500	0%
CONTRACT - PROFESSIONAL SERVICES	-	1,888	-	9,575	11,462	2,000	573%
CONTRACT - OTHER SERVICES	716	683	407	1,925	3,731	3,876	96%
SOFTWARE	-	-	192	240	431	1,400	31%
SUPPLIES - GENERAL OFFICE	-	-	36	-	36	650	6%
SUPPLIES - VEHICLE FUEL	-	-	-	-	-	300	0%
SUPPLIES - OTHER	-	-	-	-	-	500	0%
TRAINING	-	-	-	-	-	800	0%
POSTAGE	-	-	-	-	-	100	0%
PRINTING/PUBLISHING/ADVERTISING	98	482	615	-	1,194	1,500	80%
RENT OF LAND/BUILDING	210	210	140	270	830	850	98%
SUBSCRIPTIONS & DUES	274	350	306	311	1,241	1,250	99%
TELECOMMUNICATIONS	-	-	-	-	-	200	0%
UTILITIES - ELECTRICITY	574	340	253	341	1,508	2,000	75%
UTILITIES - NATURAL GAS	-	-	-	-	-	-	-
UTILITIES - WATER/SEWER	301	413	513	272	1,498	2,000	75%
OTHER OPERATING COSTS	-	-	13	-	13	1,000	1%
EQUIPMENT & MACHINERY	-	184	-	139	323	500	65%
OTHER CAPITAL PURCHASES	-	-	590	-	590	1,000	59%
GRT	29	44	26	46	146	250	58%
INSURANCE	-	2,605	200	210	3,015	3,050	99%
TOTAL GENERAL FUND EXPENDITURES	$ 2,200	$ 7,199	$ 3,291	$ 13,328	$ 26,019	$ 23,976	109%
Intergovernmental Grants 218 (enter items below)							
	-	-	-		-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL INTERGOV. GRANT EXPENDITURES	$ -	$ -	$ -	$ -	$ -	$ -	-
Other 299 (enter items below)							
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OTHER EXPENDITURES	$ -	$ -	$ -	$ -	$ -	$ -	#DIV/0!
Debt Service 400							
Bond Payments Principal	-	-	-	-	-	-	-
Bond Payments- Interest	-	-	-	-	-	-	-
Other Debt Service	-	-	-	-	-	-	-
TOTAL DEBT SERVICE EXPENDITURES	$ -	$ -	$ -	$ -	$ -	$ -	-
GRAND TOTAL EXPENDITURES	$ 2,200	$ 7,199	$ 3,291	$ 13,328	$ 26,019	$ 23,976	108.52%

ADD ORIGINALLY APPROVED BUDGETED EXPENDITURES INTO THIS SECTION, THIS SHOULD STAY THE SAME THROUGH THE BUDGET AND ONLY CHANGED WITH A BAR

THE EXPENDITURES LINE ITEMS CAN BE FILLED OUT IN COLUMN, EACH QUARTER CAN BE ADDED INDIVIDUALLY FOR THE EXPENSES IN THAT QUARTER. THE YEAR TO DATE WILL AUTOMATICALLY ADD ALL THE QUARTERS TOGETHER. THE YEAR TODATE PERCENT WILL TELL YOU IF A BAR MIGHT BE NEEDED, ANYTHING THAT GOES OVER THE APPROVED BUDGET THEN A BAR WILL BE NEEDED TO AVOID AUDIT FINDINGS.

-- FINAL APPROVED BUDGET AMOUNTS ARE ENTERED INTO COLUMN H ON THE APPROPRIATE NE.

PLEASE SEE ROW 9 ALL INFORMATION IN SECTION 9 SHOULD BE DELETED AND YOUR OWN INFORMATION SHOULD BE ADDED

SPECIAL DISTRICT: La Union Watershed District **Quarter Ending: Q4**

DEBT SERVICE

SPECIAL DISTRICT: La Union Watershed District

Fund Number: 400
Quarter Ending: Q4

(A) NAME AND TYPE	(B) DATE OF ISSUE	(C) ORIGINAL FACE AMOUNT OF ISSUE	(D) OUTSTANDING PRINCIPAL AMOUNT (Unpaid)	(E) COUPON RATE OF INTEREST	(F) PRINCIPAL DUE	(G) INTEREST DUE
Bond 1	2/20/2002	-	-	0.0%	-	-
	0/00/0000	-	-	0.0%	-	-
	0/00/0000	-	-	0.0%	-	-
	0/00/0000	-	-	0.0%	-	-
	0/00/0000	-	-	0.0%	-	-
	0/00/0000	-	-	0.0%	-	-
	0/00/0000	-	-	0.0%	-	-
	0/00/0000	-	-	0.0%	-	-
TOTAL		-	-		-	-

INSTRUCTIONS - SCHEDULE OF BONDS AND LONG TERM LOANS

TOTAL PRINCIPAL & INTEREST PAID -

Column (A): Describe the Purpose of the DEBT along with its NAME AND TYPE.
Column (B): Enter the Date of Issue.
Column (C): Enter the Original Amount of the Issue.
Column (D): Enter Unpaid Principal Balance for Fiscal Year.
Column (F): Enter Principal Amount To Be Paid, during Fiscal Year.
Column (G): Enter Interest Amount To Be Paid, during Fiscal Year.

PLEASE SEE EXAMPLE IN ROW 13, INFORMATION IN ROW 13 SHOULD BE DELETED AND YOUR INFROMATION SHOULD BE INPUTED

PLEASE FILL OUT ALL INFORMATION ON THIS SHEET FOR ALL BONDS AND LONG TERM LOANS

ANYTHING ADDED ON THIS PAGE IS FOR TRACKING PURPOSES ONLY AND WILL NEEDED TO BE REPORTED ON THE EXPENDITURES PAGE