



La Union Watershed District

Regular Meeting Notice

Tuesday, October 13 2026 @ 6pm

at

Our Lady of Refuge Hall

1320 Mercantil Ave.

La Union, NM 88021

Please Note: The regular meeting originally scheduled for October 7, 2026, has been rescheduled to October 13, 2026, due to the meeting facility being unavailable.

To join the video meeting, click this link: <https://meet.google.com/mso-mjdy-gti>

Otherwise, to join by phone, dial +1 304-621-9646 and enter this PIN: 475 557 874#

To view more phone numbers, click this link: <https://tel.meet/mso-mjdy-gti?hs=5>

The meeting agenda will be available 72 hours prior to the meeting on the LUWSD

website www.launionwatershreddistrict.org or by calling (915) 525-0544.



La Union Watershed District
325 La Union St.
La Union, New Mexico 88021
Draft
Minutes for September, 2026
Regular Meeting

1. Call to order by Maryann Galindo at 6:05pm
2. Roll Call: Maryann Galindo present, Irma Lazarin present, Veronica Villalobos absent, Jose Anaya present
Guests: Pablo, Jennifer K., Katie K., Mr. Perez
3. Approval of Agenda: Motion to approve agenda made by Jose, Seconded by Irma. All members present were in agreement.
4. Approval of Minutes: The August 2026 Regular Meeting Minutes were reviewed, Motion to approve the August 2026 Regular Meeting Minutes as amended was made by Irma and seconded by Jose. All members present were in agreement.
5. Public Input/Presentation: -
6. Conflict of Interest: -
7. Directors Report:
 - a. Maryann - Maryann reported that Mario Tellez submitted a letter of resignation from the LUWSD Board after the August meeting ended. She stated that the letter will be forwarded to Doña Ana Soil and Water Conservation District for their records and any necessary follow-up.
8. DASWCD:
 - a. Jennifer provided updates on current grants, ongoing projects, and upcoming activities. Six grant proposals were submitted, with additional information requested for two and funding decisions still pending. DASWCD is preparing a \$2–3 million grant proposal through the Bureau of Reclamation for salt cedar removal along the Rio Grande, targeting approximately 300 acres to improve water conservation and restoration efforts. A separate \$1 million proposal is being prepared in partnership with Backyard Farms to expand the processing

and distribution of nutritious, shelf-stable foods to schools, rural communities, and other organizations. Jennifer also provided updates on the Healthy Soil Program, BLM native grass and rangeland projects, and the completion of the WRRAP 2026 project. She announced that DASWCD was awarded \$6.3 million for drought resilience and efficiency improvements in La Union and Chamberino, as well as nearly \$1 million for the Cranes Landing Project, which will focus on habitat restoration along the Rio Grande. She noted that coordination with landowners and project partners is underway. Additionally, DASWCD held two local workgroup meetings to gather input from agricultural producers regarding conservation priorities and is participating in training for future NRCS funding opportunities. Jennifer concluded by stating that DASWCD will continue pursuing additional funding to support watershed restoration projects in La Union and Chamberino.

9. Finance Report: August 2026 financial reports were presented. Invoice to approve Jorge Garcia's Admin service and OLOR invoice made by Jose, Seconded by Irma. All members present were in agreement.

10. Updates:

- a. Maryann provided an update on the asphalt project, stating that it is ready to be advertised for contractor bids. She noted that the advertisement is expected to be published in the newspaper within approximately one week.

11. Pending Business:

- a. Emergency Response/Stories
 - i. The Board revisited the emergency response discussion from the previous month's meeting. Maryann stated that she will follow up with Amanda to discuss the next steps and provide any stories.
- b. Newsletter - Issue 2
 - i. Jorge presented the final draft of the second issue of the LUWSD newsletter for the Board's review. All members present expressed their approval of the final draft. Motion to approve 150 copies made by Jose, seconded by Irma. All members present were in favor.

12. New Business:

- a. A&E Contract Extension
 - i. The Board reviewed the A&E contract extension, which was included in the additional meeting documents. It was noted that the current contract is approaching its expiration date and requires an extension for another year. Motion to approve the extension made by Jose, seconded by Irma. All members present were in favor.
- b. MOU Tractor - Irma
 - i. Irma provided an update on the proposed MOU regarding the use of the District's tractor. The Board discussed the importance of keeping copies of the operator's driver's license and proof of insurance on file with the MOU. Additionally, the Board recommended implementing a check-in and

check-out checklist to document the tractor's condition before and after each use. Following the discussion, Jose made a motion to rescind the previous motion regarding the MOU and postpone further consideration until the next meeting, seconded by Irma. All members present were in favor.

c. Radios

- i. Jorge presented a proposal to purchase a six-pack of Cobra two-way radios from Grainger for \$299.95 for communication and coordination during emergency situations. Motion to approve purchase of radios was made by Jose, seconded by Irma. All members present were in favor.

13. Discussion:

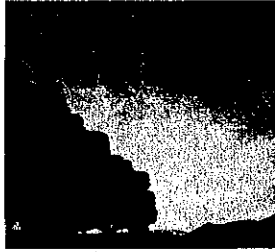
14. Adjournment: Meeting adjourned at 6:58pm
Next meeting: September 3, 2026



La Union Watershed District
325 La Union St.
La Union, New Mexico 88021
(915) 479-5404

Regular Meeting - October 13, 2026

- 1. Call Meeting to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
- 5. Public Input/Presentation**
- 6. Conflict of Interest**
- 7. Directors Report**
- 8. DASWCD**
- 9. Financials**
- 10. Updates**
 - a. LUWSD Office Parking lot
- 11. Pending Business**
 - a. MOU Tractor
 - b. Emergency Response Stories
- 12. New Business**
 - a. QR 1 FY26/27
 - b. LUWSD Insurance
 - c. Inventory Policy
- 13. Discussion**
- 14. Adjournment - Next Meeting: November 5, 2026**



La Union Watershed District

325 La Union Street
Anthony, NM 88021
915-474-6924
vvillalobos@launionwatersheddistrict.org

FINANCIAL REPORT

September 2026

Balance Forward September 30, 2026 **\$ 131,193.46**

Income

Dona Ana County Mil-Levy Tax	564.51
Total Income:	\$ 564.51

Expenses

Google*G Suite – Internet	\$ 62.62
Intuit QuickBooks	41.09
CK 269 La Union MDS & WA	35.24
CK 270 Our Lady Of Refuge – Mtg room lease	100.00
CK 268 A & E Engineering	6,383.03
CK 271 J. Garcia – Admin Services	270.24
El Paso Electric Co.	429.75
Canva	96.33
Grainger	342.08
Total Expenses:	\$7,760.38

Balance Forward as of 09/30/26 **\$ 123,997.59**

Savings Balance: No Activity **18.00**

Total Balance \$ 124,015.59



Member Account Statement
Account Number: 9755274
Statement Date: 09/30/2026
Page: 1 of 4

ABA Transit/Routing # 312080941

LA UNION WATER SHED DISTRICT
325 LA UNION AVE
ANTHONY NM 88021-8769



ACCOUNT SUMMARY

Shares/
Savings

\$18.00

Certificates
& IRA

Checking

\$123,997.59

Loans

Money
Market

2026 Annual Privacy Notice Effective: October 1, 2026

Federal law requires us to inform you how we collect, share, and protect your personal information. Our privacy practices have not changed. You may review our policy and practices with respect to your personal information in the Privacy Notice enclosed, on our website www.FirstLightFCU.org or we will mail you a copy upon request by calling us at 800.351.1670.

SHARE SAVINGS

Date	Transaction Description	Debits	Credits	Balance
0001 SHARE - PRIMARY BUSINESS SHARE ACCOUNT				
YTD Dividend: \$0.00				
	Balance Forward on 09/01/2026			\$18.00
	Ending Balance as of 09/30/2026			\$18.00

CHECKING

Date	Transaction Description	Debits	Credits	Balance
0080 SHARE - BUSINESS EXPRESS				
Rewards Program: Business Rewards				
	Balance Forward on 09/01/2026			\$131,193.46



ABA Translt/Routing # 312080941

Member Account Statement

Account Number: 9755274

Statement Date: 09/30/2026

Page: 3 of 4

Date	Transaction Description	Debits	Credits	Balance
09/02/2026	Withdrawal Debit Card GOOGLE *WORKSPACE LAUN 650-253-0000 CA	-62.62		131,130.84
09/08/2026	Recurring Withdrawal Debit Card CANVA* I04997-56379499 CANVA.COM TX	-96.33		131,034.51
09/08/2026	Draft 271 Tracer 992000466	-270.24		130,764.27
09/09/2026	Withdrawal Debit Card GRAINGER 800-4724643 IL	-342.08		130,422.19
09/09/2026	Draft 270 Tracer 993001171	-100.00		130,322.19
09/10/2026	Draft 269 Tracer 994000684	-35.24		130,286.95
09/14/2026	Draft 268 Tracer 991001834	-6,383.03		123,903.92
09/23/2026	Recurring Withdrawal Debit Card INTUIT *QBooks Online CL.INTUIT.COM CA	-41.09		123,862.83
09/25/2026	Deposit ACH DONA ANA COUNTY CO: DONA ANA COUNTY Entry Class Code: CCD ACH Trace Number: 091000017347807		564.51	124,427.34
09/30/2026	Withdrawal ACH EL PASO ELECTRIC CO: EL PASO ELECTRIC Entry Class Code: PPD ACH Trace Number: 091000018593955	-429.75		123,997.59
Ending Balance as of 09/30/2026				\$123,997.59

9 Other Debits for: \$7,760.38

1 Other Credits for: \$564.51

CHECKS CLEARED AT A GLANCE

Check#	Date	Amount	Check#	Date	Amount
268	09/14/2026	6,383.03	270	09/09/2026	100.00
269	09/10/2026	35.24	271	09/08/2026	270.24

*Indicates a break in check sequence.

4 Checks Cleared: \$6,788.51

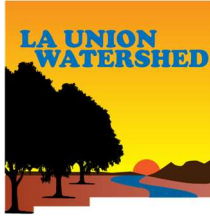
ATM / CHECKCARD ACTIVITY AT A GLANCE

Date	Amount	Date	Amount	Date	Amount
Withdrawal					
09/02/2026	62.62	09/09/2026	342.08		
09/08/2026	96.33	09/23/2026	41.09		

4 ATM / DEBIT Withdrawals: \$542.12

SUMMARY OF CHECK FEES

	Total For This Period	Total Year-To-Date
Total Courtesy Pay Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



LA UNION WATERSHED DISTRICT

TRACTOR PRE-USE INSPECTION CHECKLIST

Name: _____ Date: _____

INSPECTOR INITIALS														
ITEM INSPECTED	OK	NR	OK	NR	OK	NR	OK	NR	OK	NR	OK	NR	OK	NR
ENGINE OIL: Oil level correct; no contamination or leaks?														
AIR CLEANER: Filter and housing clean and undamaged?														
BATTERY: Terminals secure and clean; battery in good condition?														
COOLING SYSTEM: Coolant level correct; radiator and hoses free of leaks?														
WIRING / LIGHTS: Wiring intact; headlights and warning lights working?														
STEERING: Steering responds properly; connections secure?														
GREASE FITTINGS: Lubricated according to maintenance schedule?														
WHEELS / LUG NUTS: Tight and undamaged?														
TIRES: Proper pressure; no excessive wear or damage?														
PTO / SAFETY GUARDS: All shields installed and in good condition?														
HITCH / THREE-POINT: Pins, clips and connections secure?														
ATTACHMENTS: Mounted equipment secure; hardware in place?														
STEPS / HANDHOLDS: Clean, stable and free of slip hazards?														
BRAKES / PARKING BRAKE: Working correctly?														
FUEL: Adequate fuel; cap secure; no leaks?														
FIRE EXTINGUISHER: Charged and accessible, if equipped?														
GAUGES / INSTRUMENTS: Working correctly?														
SEAT / SEAT BELT: Good condition and functional?														
HYDRAULIC SYSTEM: Hoses, lines and fittings free of leaks or damage?														
FLUID LEAKS: No oil, coolant, fuel or hydraulic leaks under tractor?														

KEY: OK = Inspected and acceptable | NR = Needs repair / attention. Do not operate if an unsafe condition is found. Report defects to the designated LUWSD supervisor

DEFECTS / CORRECTIVE ACTION: _____

Repair date: _____ Repaired / verified by: _____ Returned to service: _____

DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION
BUDGET AND FINANCE BUREAU

SPECIAL DISTRICT FINANCIAL QUARTERLY REPORT FORM

STATE FISCAL YEAR: FY26/27

Special District: La Union Watershed District
Quarter Ending: Q1

MAKE SURE TO ADD DISTRICT NAME, THE FISCAL YEAR (EX JULY 1st, 2018 - JUNE 30th 2019); AND THE QUARTER ENDING DATE (MARCH 2019). THIS WILL AUTOPOPULATE THE REST OF THE SPREAD SHEET SO IT WON'T NEED TO BE ADDED TO THE OTHER SHEETS

QUARTERLY YEAR TO DATE TRANSACTIONS PER BOOKS

FUND TITLE	FUND NUMBER	UNAUDITED BEGINNING CASH BALANCE ON JULY 1	INVESTMENTS, CDs LGIP, BONDS, SAVINGS	REVENUES YEAR TO DATE	NET TRANSFERS (GRAND TOTAL = 0)	EXPENDITURES YEAR TO DATE	BOOK BALANCE END OF PERIOD	ADD OUTSTANDING CHECKS	LESS DEPOSITS IN TRANSIT	ADJUSTMENTS	ADJUSTED BALANCE END OF PERIOD	BALANCE PER BANK STATEMENTS	DIFFERENCE, MUST EQUAL ZERO
GENERAL FUND - Operating (GF) - MAINT	101	132,064	-	1,281	-	9,329	124,016	-	-	-	124,016	124,016	-
INTERGOVERNMENTAL GRANTS	218	-	-	-	-	-	-	-	-	-	-	-	-
OTHER	299	-	-	-	-	-	-	-	-	-	-	-	-
DEBT SERVICE	400	-	-	-	-	-	-	-	-	-	-	-	-
GRAND TOTAL		\$ 132,064	\$ -	\$ 1,281	\$ -	\$ 9,329	\$ 124,016	\$ -	\$ -	\$ -	\$ 124,016	\$ 124,016	\$ -

THE TWO COLUMNS ABOVE THIS BOX ARE UNLOCKED. ENTER BEGINNING CASH AND INVESTMENTS FROM THE ORIGINALLY APPROVED BUDGET

ALL COLUMNS ABOVE THIS BOX ARE LOCKED. ENTER DATA INTO REVENUES AND EXPENDITURES TABS SEE BELOW

THIS SECTION IS UNLOCKED AND THESE ITEMS CAN BE ADDED TO HAVE YOUR ENDING BOOK BALANCE TO TIE TO YOUR BANK BALANCE

THE ADJUST BALANCE END MUST MATCH YOUR BALANCE PER BANK STATEMENT AND THE DIFFERENCE HAS TO BE ZERO(0). ANYTHING ELSE WON'T BE ACCEPTED

Quarter Ending: Q1

**PLEASE SEE
EXAMPLE IN ROW
9. PLEASE DELETE
SECTIONS TO
WORK WITH YOUR**

10/12/2026 Q1 FY26.27.xlsx

SPECIAL DISTRICT: La Union Watershed DistrictQuarter Ending: Q1

EXPENDITURES	July-September FIRST QUARTER	August-December SECOND QUARTER	January - March THIRD QUARTER	April - June FOURTH QUARTER	YEAR TO DATE	APPROVED BUDGET	YEAR TO DATE % OF BUDGET
General Fund 101 (enter items below)							
PERSONNEL SERVICES (SALARIES & BENEFITS)	-	-	-	-	-	250	0.00%
TRANSPORTATION COSTS	-	-	-	-	-	500	0%
CONTRACT - PROFESSIONAL SERVICES	6,313	-	-	-	6,313	2,000	319%
CONTRACT - OTHER SERVICES	516	-	-	-	516	3,876	13%
SOFTWARE	311	-	-	-	311	1,400	22%
SUPPLIES - GENERAL OFFICE	35	-	-	-	35	650	5%
SUPPLIES - VEHICLE FUEL	-	-	-	-	-	300	0%
SUPPLIES - OTHER	-	-	-	-	-	500	0%
TRAINING	-	-	-	-	-	800	0%
POSTAGE	-	-	-	-	-	100	0%
PRINTING/PUBLISHING/ADVERTISING	96	-	-	-	96	1,500	6%
RENT OF LAND/BUILDING	300	-	-	-	300	850	35%
SUBSCRIPTIONS & DUES	-	-	-	-	-	1,250	0%
TELECOMMUNICATIONS	-	-	-	-	-	200	0%
UTILITIES - ELECTRICITY	864	-	-	-	864	2,000	43%
UTILITIES - NATURAL GAS	-	-	-	-	-	-	-
UTILITIES - WATER/SEWER	144	-	-	-	144	2,000	7%
OTHER OPERATING COSTS	-	-	-	-	-	1,000	0%
EQUIPMENT & MACHINERY	647	-	-	-	647	500	129%
OTHER CAPITAL PURCHASES	-	-	-	-	-	1,000	0%
GRT	34	-	-	-	34	250	13%
INSURANCE	-	-	-	-	-	3,050	0%
TOTAL GENERAL FUND EXPENDITURES	\$ 9,329	\$ -	\$ -	\$ -	\$ 9,329	\$ 23,976	39%
Intergovernmental Grants 218 (enter items below)							
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL INTERGOV. GRANT EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Other 299 (enter items below)							
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OTHER EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Debt Service 400							
Bond Payments Principal	-	-	-	-	-	-	-
Bond Payments- Interest	-	-	-	-	-	-	-
Other Debt Service	-	-	-	-	-	-	-
TOTAL DEBT SERVICE EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
GRAND TOTAL EXPENDITURES	\$ 9,329	\$ -	\$ -	\$ -	\$ 9,329	\$ 23,976	38.91%

THE EXPENDITURES LINE ITEMS CAN BE FILLED OUT IN COLUMN, EACH QUARTER CAN BE ADDED INDIVIDUALLY FOR THE EXPENSES IN THAT QUARTER. THE YEAR TO DATE WILL AUTOMATICALLY ADD ALL THE QUARTERS TOGETHER. THE YEAR TODATE PERCENT WILL TELL YOU IF A BAR MIGHT BE NEEDED, ANYTHING THAT GOES OVER THE APPROVED BUDGET THEN A BAR WILL BE NEEDED TO AVOID AUDIT FINDINGS.

----- FINAL APPROVED BUDGET AMOUNTS ARE ENTERED INTO COLUMN H ON THE APPROPRIATE IE.

PLEASE SEE ROW 9 ALL INFORMATION IN SECTION 9 SHOULD BE DELETED AND YOUR OWN INFORMATION SHOULD BE ADDED

ADD ORIGINALLY APPROVED BUDGETED EXPENDITURES INTO THIS SECTION, THIS SHOULD STAY THE SAME THROUGH THE BUDGET AND ONLY CHANGED WITH A BAR

SPECIAL DISTRICT: La Union Watershed DistrictQuarter Ending: Q1**DEBT SERVICE**SPECIAL DISTRICT: La Union Watershed DistrictFund Number: 400
Quarter Ending: Q1

(A) NAME AND TYPE	(B) DATE OF ISSUE	(C) ORIGINAL FACE AMOUNT OF ISSUE	(D) OUTSTANDING PRINCIPAL AMOUNT (Unpaid)	(E) COUPON RATE OF INTEREST	(F) PRINCIPAL DUE	(G) INTEREST DUE
Bond 1	2/20/2002	-	-	0.0%	-	-
	0/00/0000	-	-	0.0%	-	-
	0/00/0000	-	-	0.0%	-	-
	0/00/0000	-	-	0.0%	-	-
	0/00/0000	-	-	0.0%	-	-
	0/00/0000	-	-	0.0%	-	-
	0/00/0000	-	-	0.0%	-	-
	0/00/0000	-	-	0.0%	-	-
TOTAL		-	-		-	-

INSTRUCTIONS - SCHEDULE OF BONDS AND LONG TERM LOANS

Column (A): Describe the Purpose of the DEBT along with its NAME AND TYPE.

Column (B): Enter the Date of Issue.

Column (C): Enter the Original Amount of the Issue.

Column (D): Enter Unpaid Principal Balance for Fiscal Year.

Column (F): Enter Principal Amount To Be Paid, during Fiscal Year.

Column (G): Enter Interest Amount To Be Paid, during Fiscal Year.

TOTAL PRINCIPAL & INTEREST PAID -PLEASE SEE EXAMPLE IN
ROW 13, INFORMATION IN
ROW 13 SHOULD BE DELETED
AND YOUR INFORMATION
SHOULD BE INPUTEDPLEASE FILL OUT ALL INFORMATION ON THIS SHEET FOR
ALL BONDS AND LONG TERM LOANSANYTHING ADDED ON THIS PAGE IS FOR
TRACKING PURPOSES ONLY AND WILL
NEEDED TO BE REPORTED ON THE
EXPENDITURES PAGE

La Union Watershed District

Profit and Loss
July-September, 2026

	Total
Income	
Mil Levy	1,280.81
Total for Income	\$1,280.81
Gross Profit	\$1,280.81
Expenses	
Advertising & Marketing	96.33
Building Rental	300.00
Contract Work	549.80
Electricity	863.71
Equipment & Machinery	342.08
Office Expense	35.34
Professional Contract Work	6,383.03
Repairs & Maintenance	303.00
Software	311.31
Water & Sewer	144.48
Total for Expenses	\$9,329.08
Net Operating Income	-\$8,048.27
Net Income	-\$8,048.27

La Union Watershed District

Balance Sheet
As of Sep 30, 2026

		Total
Assets		
Current Assets		
Bank Accounts		
BUSINESS EXPRESS (0080) - 1		123,997.59
PRIMARY BUSINESS SHARE ACCOUNT (0001) - 1		18.00
Total for Bank Accounts		\$124,015.59
Total for Current Assets		\$124,015.59
Total for Assets		\$124,015.59
Liabilities and Equity		
Liabilities		
Total for Liabilities		
Equity		
Opening Balance Equity		193,051.42
Retained Earnings		-60,987.56
Net Income		-8,048.27
Total for Equity		\$124,015.59
Total for Liabilities and Equity		\$124,015.59